
CALL FOR APPLICATIONS TO THE RESEARCH INTERNSHIP PROGRAM of the Institute for Foreign Affairs and Trade

The Institute for Foreign Affairs and Trade (IFAT) calls for applications to its 2020/2021 Spring Term research internship program with the objective of providing the participants with valuable professional tools related to their research, an insight into the work of Hungarian institutions operating in the field of foreign, defense, and trade policy, and, in selected cases, a platform for the publication of their work.

The research internship program of the Institute consists of a 12-week **training module** and a 6-week **consultation period**. The Spring Term program starts on **February 19** and concludes on **June 25, 2021**.

TASKS • Research interns contribute to the work of the Institute at least twice a week (16 hours in total) during the training module (February 19 through May 7), and work on their research papers under the supervision of their mentors until the end of the consultation period (June 25). The training module includes the attendance of mandatory programs on Fridays, as shown in the draft schedule below. Apart from the Friday programs, interns report at the Institute as agreed with their mentors. **Please note that due to the public health situation, the internship program will primarily be held online.**

February 19	Welcome presentation by IFAT director
February 26	Introductory training
March 5	Research Seminar 1
March 12	Research Seminar 2
March 19	Research Seminar 3
March 26	Field trip 1
April 2	Good Friday – IFAT is closed
April 9	Field trip 2
April 16	Field trip 3
April 23	Field trip 4
April 30	Small Group Workshop 1
May 7	Small Group Workshop 2
Between June 14 and 25 (tbc)	Presentation of the Analysis Papers

Attendance requirements: The total number of absences cannot be more than **three**. Events **highlighted in black** are obligatory to attend. In addition, **at least two of the field trips and one of the small group workshops** are obligatory to attend. Noncompliance with the attendance requirements leads to the automatic termination of participation in the program.

Research interns are encouraged to incorporate the skills and knowledge gained during their stay at IFAT into their own research. They will be expected to submit a **20,000-character analysis paper** by the end of the program in English or Hungarian, corresponding to the regional/thematic scope of the flagship research programs of IFAT, which are: • International Trade, • The Euroatlantic World (incl. the EU, Latin America and the V4 countries), • The Middle East and North Africa, • The Balkans, Eastern Europe, the Caucasus and Central Asia.

On meeting required standards of quality, the papers can be published as part of the **KKI Policy Briefs / KKI-Elemzések** series (in English or Hungarian). Interns will work under the professional guidance of a research fellow of the Institute, corresponding to their professional interests. The fellow designated for mentoring will provide regular feedback on the intern's work.

On request, research interns also:

- contribute to the activities of the fellows of the Institute with research related tasks, e.g. data mining and analysis, research of scientific literature, project work, media watch and news analysis, and
- participate in the events held at or organized by IFAT, write memos and news articles of these events, and participate in the reception of delegations visiting the Institute.

Please note that the internship program is **unpaid**. The incorporation of scholarship schemes (Erasmus+, Visegrad Fund, etc.) is encouraged, where applicable. For field trips outside Budapest, **IFAT will cover travel related costs** for the participants. The successful completion of the program will be recognized by an official certificate issued by the Institute.

ELIGIBILITY • The research internship program is primarily advertised to university students enrolled in programs in International Relations, Law, Economics, Philology, History, Political Science, Security or Area/Country Studies. The program is open to undergraduate (BA/BSc) students **who completed at least 4 semesters of studies** (prior to the start of the program), graduate (MA/MSc) students, PhD students, and recent graduates of any such program not currently enrolled in an institution of higher education, who are interested in pursuing research in the area of International Relations. High-level command of English is expected; skills in other languages, corresponding to the volunteer's field of interest, are appreciated.

APPLICATION • Applicants are required to submit (in .doc or .pdf format) their:

- CV,
- most recent thesis ("szakdolgozat" or equivalent), OR, in the case of undergraduate students, a university paper (e.g. seminary paper, TDK paper, term paper) that demonstrates the applicant's capabilities in academic writing, AND
- a research proposal in English or Hungarian (4,000 to 8,000 characters) corresponding to the thematic scope of the flagship research programs of the Institute (see above). Applicants are encouraged to narrow down their chosen topic to a specific problem inside the scope of the research programs. **A model for the expected proposal can be found [HERE](#).**

Complete application packages should be sent to info@ifat.hu AND ferenc.nemeth@ifat.hu.

Application deadline: February 4, 2021 (midnight, Budapest time)

Selected applicants will be invited to an interview that is going to take place **online** between February 5 and 12, by individual appointment. Results of the selection process will be communicated to all candidates by February 15, 2021.

Enquiries related to the internship program and the selection process should be addressed to Mr. Ferenc Németh at ferenc.nemeth@ifat.hu.

IFAT do not keep or send back any application-related material. Applicants' personal data is handled according to the relevant legal provisions.