**Annexe no. 4**

**Proposals beyond the mandatory teaching methodology requirements**

In addition to the minimum required teaching methodology regulations, it is worth applying the tools and opportunities set out below from the beginning of the semester. Some of these may become mandatory as the virus situation intensifies:

* Online transmission of lectures and exercises. Aspects to be taken into account: differences in the time zone of students living overseas (English-taught programmes). Due to unfamiliarity with the circumstances of students living at home, participation by all students cannot be guaranteed. It is also worth making a video, which we will make available to our students at a later date.
* Disseminate full lecture videos or practicals. Lecturing via such videos at a time when distance learning mode is not centrally ordered can only be used with caution. (See below.)
* Disseminate video or audio-narrated presentations of concise summaries. Instead of full lectures or practice materials, it is often better to make informative, motivational slides highlighting only the most important elements, which direct the student's attention, and the details are then easier to learn from the required literature.

Lectures can be replaced with online materials if the following conditions are met:

* The relevant head of department, subject specialist and dean concerned supports the replacement. The number of contact hours according to the sample curriculum of the course does not decrease to below 200 per semester.
* The Moodle page of the subject meets the minimum requirements.
* Students are provided with an online consultation opportunity of at least 2 lessons per week, where an instructor who is competent in answering questions related to the relevant subject is available.
* One of the following cases exists:

a) The full lesson material is available on high quality video and is uploaded to a location accessible to students no later than 1 week after.

b) A detailed, free textbook (notes) is available of the entire materials, and voice-based presentations are prepared for each lecture of the course and uploaded to a location accessible to students no later than 1 week after the semester.

c) A detailed, free textbook (notes) is available from the entire materials, and in addition a 15-20 minute video of the subject is made for each week’s material in which the lecturer briefly summarizes the key elements of the curriculum for that week as a motivation to students.