

How to apply for a Student Card?



Application procedure step by step

Why to apply for it?

- Identifies you at Hungarian authorities
- Student discounts are available with it:
 - Travel discounts on long distance (between towns 50%)
 - Travel discount in Győr – if you buy monthly bus pass
 - Other discounts: in museums, spa, events etc.



What do you need for application?

Passport

+

Address card

(given by Immigration Office)



Main steps



1. Registration at Government Office – apply formule ,NEK Adatlap'
2. Give the formule ,NEK Adatlap' to your academic administrator
3. Pick up the ready Student Card at Government Office
4. Show the card to your academic administrator for validating sticker

1. Registration at Government Office – apply formule ,NEK Adatlap’

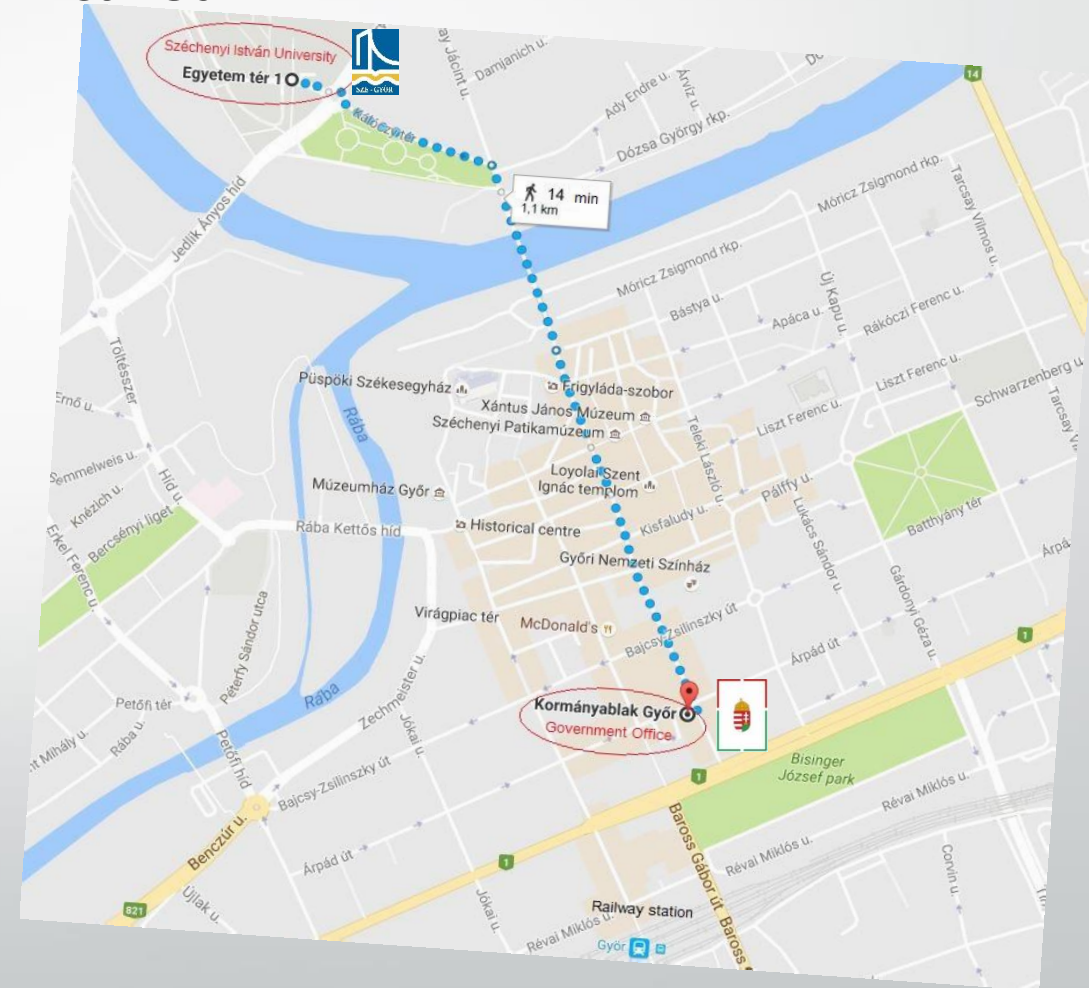
Go to Government Office to apply for a form called

‘NEK Adatlap’

(Form of the
National Integrated Card System)

Do not forget to bring with you:
ID card/passport +Address card

The nearest Government Office
is in the centre, on the way to the
railway station:





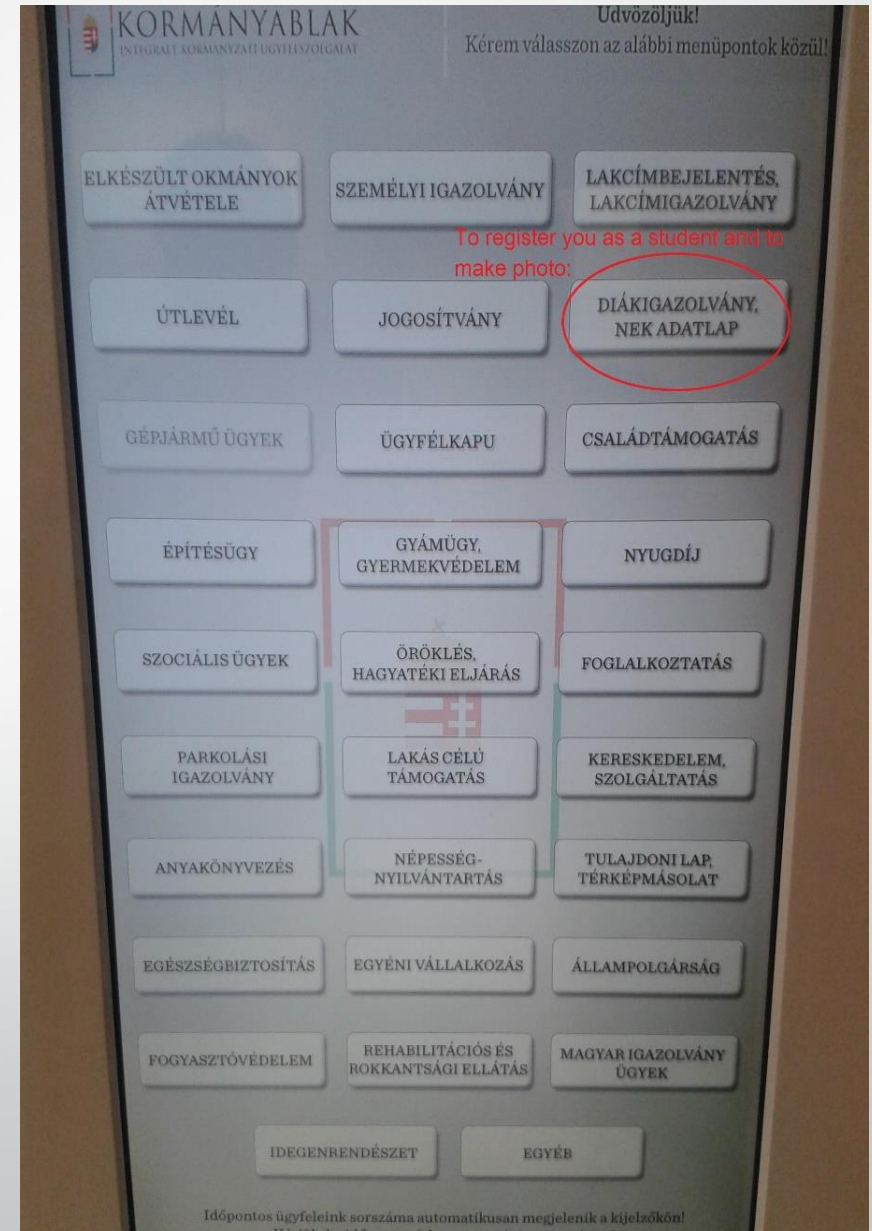
Office hours:

Monday:	7:00 – 17:00
Tuesday:	7:00 – 19:00
Wednesday:	7:00 – 19:00
Thursday:	8:00 – 18:00
Friday:	7:00 – 19:00



Ask for a call number at the touch-screen terminal at the right side of the gate.

Push the marked button in the 2nd row on the screen:



2. Give the formule ,NEK Adatlap' to your academic administrator



When you get the document 'NEK Adatlap' give it to your academic administrator in the Academic Registrar's Office. She will apply a student card for you in the system.

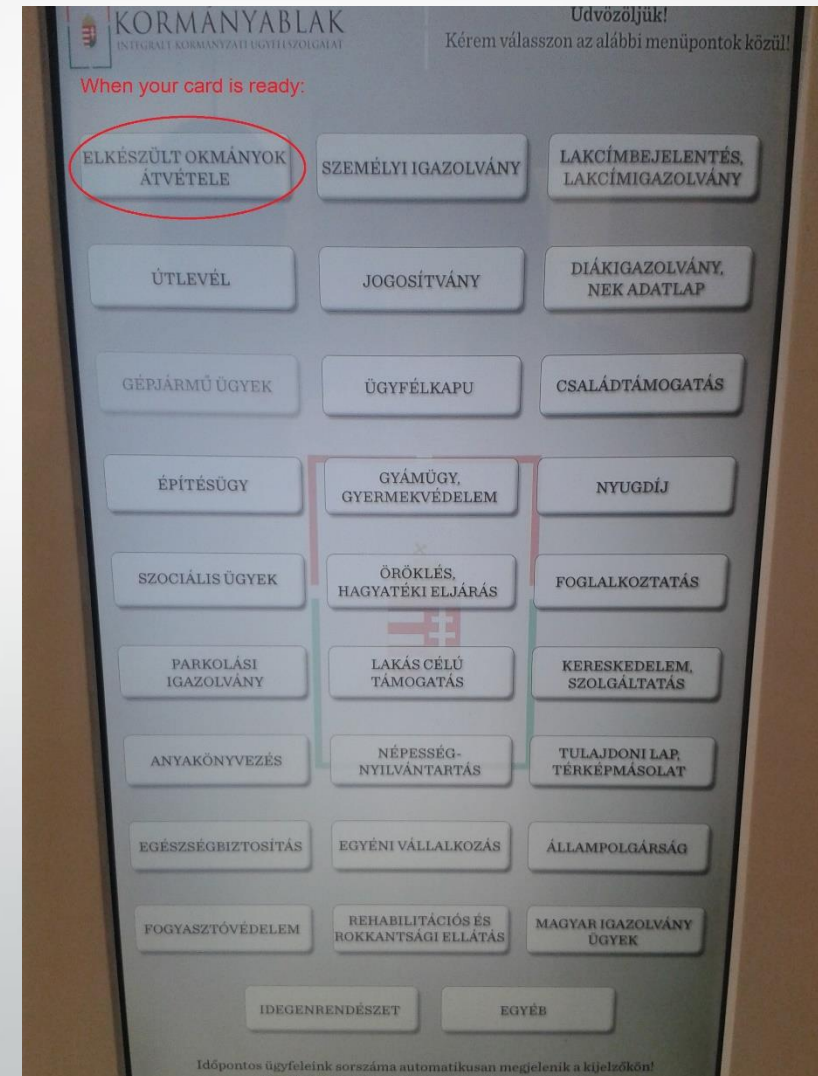
Office time of Academic Registrar's Office:

- Tuesday 9.00-10.00
- Wednesday 9.00-10.00 and 13.00-14.00
- Thursday 9.00-10.00

3. Pick up the ready Student Card at Government Office



- You will get a message when your student card is ready.
- You have to go back to the Government Office and pick up your card.
- Press the 1st button in the first row (marked with red):
- You will get your student card after calling your number on the ticket.



4. Show the card to your academic administrator for validating sticker

- After receiving your card you have to show it to the academic administrator.
- She registers your card data in the Neptun system and sticks a sticker on your card to validate it:



Contacts:



Issue	Contact person
General Administration	International Office
Academic Administration	Ms. Eniko Horvath (heniko@sze.hu)